



BOROUGH COUNCIL OF KING'S LYNN AND WEST NORFOLK

RECORD OF DECISION TAKEN BY OFFICERS UNDER DELEGATED POWERS

This is a record of a decision taken by an officers under delegated powers and where necessary taken in consultation with members and officers.

<p>Delegated Power Specify the particular delegated power being exercised by reference to the Delegation Scheme or Cabinet minute and date.</p> <p>Scheme of Delegation 1.3.1 – Timetable of Meetings 2019/20</p>
<p>Decision Taken Specify precise details of the decision taken</p> <p>Agreeing the timetable for the new Municipal year</p>
<p>Reasons for the Decision Specify all reasons for taking the decision</p> <p>Setting the meeting timetable for the year to permit rooms to be booked and dates in diaries.</p>
<p>Options considered</p> <p>The timetable is prepared along the lines of that agreed in previous years following the scrutiny review. The Leader, Chief Executive and Deputy Chief Executive have also been consulted.</p>
<p>Any declarations of interest and details of any dispensations granted in respect of interests.</p> <p>None</p>
<p>List of Background papers</p> <p>Previous timetables</p>
<p>Authorisation Post Held D Gates, Executive Director</p> <p>Signature </p> <p>Date November 2018</p>
<p>Consultation with members/officers If the decision is taken following consultation with the members/officers, please give details:</p> <p>Cllr Long  Signed by Member as consulted:</p> <p>Date November 2018</p>

Calendar of Meetings 2019/2020

	2019												2020			
	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr				
Monday		3 PC / AC	1 PC		2 PC			2 PC		3 PC	2 PC					
Tuesday		4 E&C	2		3 E&C	1		3 E&C		4 CABINET	3 E&C					
Wednesday	1	5	3		4	2		4	1 OFFICE CLOSED	5	4	1				
Thursday	2 ELECTION	6 PCSV	4 COUNCIL / PCSV	1 PCSV	5 PCSV / COUNCIL	3		5 PCSV	2	6 PCSV	5 PCSV	2 PCSV				
Friday	3	7	5	2	6	4	1	6	3	7	6	3				
Monday	6 BANK HOLIDAY	10 CPP	8	5	9 CPP	7 PC	4 PC	9	6 PC	10	9 AC	6				
Tuesday	7	11 R&D	9	6 CABINET	10 R&D	8	5	10	7 CABINET	11	10 R&D	7 CPP				
Wednesday	8	12	10	7	11	9	6	11 R&D	8	12	11	8				
Thursday	9	13	11	8	12	10 PCSV	7 PVS	12	9 PCSV	13	12	9 COUNCIL				
Friday	10	14	12	9	13	11	8	13	10	14	13	10 GOOD FRIDAY				
Monday	13	17	15	12	16 AC	14	11 AC	16	13 CPP	17	16	13 EASTER MONDAY				
Tuesday	14	18 CABINET	16 E&C	13	17	15 E&C	12 CABINET	17	14	18	17 CABINET	14				
Wednesday	15	19	17	14	18	16	13	18	15	19	18	15				
Thursday	16 ANNUAL COUNCIL	20 KLACC	18	15	19 KLACC	17 COUNCIL	14	19	16 KLACC	20	19 KLACC	16				
Friday	17	21	19	16	20	18	15	20	17	21	20	17				
Monday	20	24	22 CPP	19	23	21 CPP	18	23	20	24	23	20				
Tuesday	21	25	23	20	24 CABINET	22	19	24	21 E&C	25 CPP	24	21				
Wednesday	22	26	24	21	25	23	20	25 XMAS DAY	22	26	25	22				
Thursday	23	27	25	22	26	24	21	26 BOXING DAY	23 COUNCIL	27 COUNCIL	26	23				
Friday	24	28	26	23	27	25	22	27 OFFICE CLOSED	24	28	27	24				
Monday	27 BANK HOLIDAY		29 PC / AC	26 BANK HOLIDAY	30	28	25	30 OFFICE CLOSED	27 AC		30 PC	27				
Tuesday	28		30 R&D	27		29 R&D	26 CPP	31 OFFICE CLOSED	28 R&D		31	28				
Wednesday	29		31	28	30	30	27		29			29				
Thursday	30			29	31 KLACC (SE)	28 COUNCIL	28 COUNCIL		30			30				
Friday	31			30		29	29		31			31				

KEY:

- CAB = Cabinet
- E&C = Environment & Community Panel
- AC = Audit Committee
- R&D = Regeneration & Development Panel
- KLACC = King's Lynn Area Consultative Committee

- PC = Planning Committee
- PC SV = Planning Committee Site Visits
- CPP = Corporate Performance Panel
- COUNCIL = Council
- ANNUAL COUNCIL - 14.05.2020

Half Term, Christmas and Easter

02 May 2019 - Borough/Parish Election